
RATIFICATION

This policy was ratified by the active membership on February 2, 2025.

SUPERSESION

This policy shall supersede the POLICY ON CANVAS ROLES dated March 31, 2024.

SCHEDULE OF CANVAS ROLES

Position	Canvas Role
Advisor	Teacher
President	Teacher
Vice President	Teacher
Elected officer	TA
Appointed officer	Student
General member*	Student
Faculty member	Observer
Alumni	Observer

*A general member shall be deactivated from the Canvas course when the Advisory Board declares them as inactive in accordance with the Constitution of Tau Beta Pi.

COMMENTARY ON CANVAS ROLES

A few months after the points system was in place, it became clear that Canvas roles needed to be assigned formally for a few reasons. Firstly, at that time, there were fourteen officers in total. Some of them had TA roles; others had teacher roles; and the rest had student roles. Canvas only tracks points for those in student roles, so it makes sense to standardize who is and is not a student on Canvas. Secondly, when candidate elections came around, it was clear that the Chapter needed to standardize its Canvas roles, because the officers who were students could vote via the Canvas survey, whereas all the officers were asked to vote in person at one of the regular meetings. This created a bit of a mess and would not have been an issue if roles had been standardized.

When the Chapter policies defined the current two-tiered elected vs. appointed officer system, it became clear that only elected officers should have non-student roles on Canvas, as that would eliminate the issues of duplicate votes during elections since only elected officers are required to attend Executive Board meetings; it would also provide a clear distinction between those who Canvas does and does not track points for.

COMMENTARY ON OBSERVER ROLES

Faculty members shall be added as observers, since this prevents them from receiving notifications for every assignment in the course. If possible, alumni members should be added as observers for the same reason.